



Monroe City R-I School

Title I Preschool Handbook 2018-2019



Board Approved:
4/9/2018

MONROE CITY R-I SCHOOL DISTRICT

EDUCATIONAL PHILOSOPHY

The foundation of the Monroe City R-I School District's philosophy is to provide a quality education for all students. Mastery of the skills of reading, written and oral communication, mathematics, and the sciences are paramount for success in the world today. A quality education, however, is not complete without an awareness of health and physical fitness along with an appreciation of the arts.

Each student is recognized and respected as a unique individual. The school acknowledges the dignity of the individual and aspires to offer opportunities for students to develop according to their needs, interests and abilities. On all matters, the highest priority is the best interest of each student.

The school, home and community share the responsibility of developing educated citizens capable of coping and contributing in a global society. Students will be capable of meeting the academic and technological demands of the future. They will appreciate the requirements necessary to become a productive member of society and have the realization that for every right and privilege enjoyed in life, there is a corresponding responsibility.

The Monroe City R-I School District is committed to providing an environment for students that will both foster and accelerate their intellectual, emotional, physical, social and career development. This environment will not only develop their knowledge, but enable them to assimilate the skills which encourage creativity and nurture ideas, attitudes and values. Students will be knowledgeable of events around them, have respect of self and others, be self-disciplined and socially responsible, be competent in their chosen areas, be innovative in dealing with challenges, possess a desire to learn, and strive to achieve success.

This philosophy subscribed to by the Board of Education and staff shall be a guide in determining the policies, rules and regulations of the Monroe City R-I School District.

WE BELIEVE ALL CHILDREN CAN LEARN ... AND WE WILL ESTABLISH HIGH STANDARDS OF LEARNING THAT WE EXPECT ALL CHILDREN TO ACHIEVE.

We believe that all students can and must learn at relatively high levels of achievement. It is our job to create an environment in our classrooms that will result in this high level of performance. We are confident that with our support and help, students can master challenging academic material, and we expect them to do so. We are prepared to work collaboratively with colleagues, students, and parents to achieve this growth.

ARRIVAL AND DISMISSAL OF STUDENTS

The Monroe City R-I Preschool policy is that all children arrive and leave in a safe and secure manner. When your child is absent for health or other causes, please call the school before 8:30 a.m. and leave a message with the office secretary.

If someone with whom the teacher is not familiar picks up your child, please inform the teacher in advance or by a note. That person must be named on the release list.

If you need to pick up your child at an irregular time and need our assistance in having him/her ready, please call before you come. We will try to prepare your child for any change in routine. Sometimes this helps eliminate difficulties experienced with change.

CLOTHING AND SUPPLIES

Your child's comfort should be considered when dressing him/her for the day. Please bring your child in comfortable and washable play clothes (avoid having your child wear or bring his/her "best" clothing). Children will be involved in messy activities. Please send your child in clothes that they can get dirty. Every child must have a complete change of play clothes at school, including socks, and underwear. Send clothes in a large zip lock baggie with their name on the outside.

Boots, hats, mittens, and warm coats are essential for cold weather. To maintain a healthy balance in a child's daily schedule, outside time is a must. Please keep this in mind when you are helping your child choose his/her clothes and outer garments for the day. It is much better to wear too many clothes than too few.

Children will be involved in outdoor play except in the most extreme weather conditions. They may play outdoors in mud, snow, etc. Children will not be kept inside upon parental request. If you are determined that your child is ill and should not play outdoors, please keep him/her home. Our policy is if they are well enough to be at school they are well enough to play outdoors.

Tennis shoes or saddle shoes with rubber soles are the safest shoes for your child to wear. Backless shirts and clothing that exposes the midriff are not acceptable school dress.

When wet or dirty clothes are sent home, parents/guardians are to send a clean set of clothing the next day of attendance. Each child will have a "cubbie" to keep his/her belongings in. Lost or found items are kept in the classroom. The Monroe City R-I School is not responsible for lost or damaged items.

TOYS FROM HOME

Toys should not be brought to preschool. A toy is a personal item that is not easily shared with others. Loss, breakage, and hurt feelings are often the result.

SPECIAL EVENTS

A birthday is a special event for a young child. If a parent wishes to send treats for their child's birthday, it would be appreciated if they would inform the teacher so that she can be prepared.

EMERGENCY PROCEDURES WHEN PARENTS CANNOT BE REACHED

In the case of an accident or an emergency, parents will be notified immediately. If parents cannot be reached, we will contact the person(s) listed as emergency contacts on the enrollment form. Please keep teachers informed of any changes in emergency contacts and/or phone numbers. The emergency numbers should be local numbers and should be kept current.

CONFIDENTIALITY OF RECORDS AND INFORMATION

The Monroe City School personnel respect the confidential nature of a child's records. Information pertaining to the admission, progress, health, or discharge of an individual child is confidential and access is limited to the staff designated by the school district unless the parent/guardian of the child has granted written permission for disclosure or dissemination.

TOILET TRAINING

Children do not have to be toilet trained to be admitted. Our policy is to work closely with parents to determine when a child is developmentally ready to begin. It is important to keep the child's experience at home and at school as similar as possible. A child who is not toilet trained should wear disposable diapers or pull-ups. Parents are responsible for providing the preschool with a supply of diaper/pull-ups for their child as needed.

VISITORS

The Monroe City R-I Preschool classroom has an open door policy for visitors. It is requested that advance notification be given to the classroom teacher. Visitors will need to check in with the Principal's office upon entering the building and with the teachers upon entering the classroom.

PUBLIC NOTICE

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, children who live outside the district but are attending a private school within the district, highly mobile children, such as migrant and homeless children, children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The MONROE CITY R-I SCHOOL DISTRICT assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, intellectual disability, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

The MONROE CITY R-I SCHOOL DISTRICT assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

The MONROE CITY R-I SCHOOL DISTRICT assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The MONROE CITY R-I SCHOOL DISTRICT has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed MONROE CITY R-I SCHOOL DISTRICT Central Office, Monday through Friday between the hours of 8:00 am and 4:00 pm.

This notice will be provided in native languages as appropriate.

Monroe City R-I Title I Preschool

I received a copy of the Monroe City R-I Title I Preschool Handbook.

I understand that compliance of the policies and procedures of the program are essential for my child's enrollment.

Child's Name: _____

(Parents/Guardian Signature) **Date:** _____

(Preschool Staff Signature) **Date:** _____